

Summary of Terms and Conditions for CFO

Terms & conditions: Joint Negotiating Committee for Chief Officers of Local Authorities together with local agreements to enhance these conditions.

Holiday entitlement: 28 days per annum, plus long service leave of four days after five years' continuous local government service and a three days' at Christmas.

Normal work location: Tower Hamlets Town Hall, Mulberry Place, 5 Clove Crescent, London E14 2BG

Pension: Membership of the Local Government Pension Scheme is available.

Notice period: Three months on either side.

Hours of work: 35 hours per week, however due to the level of the post it is expected that you undertake reasonable hours which are sufficient for the full effective performance of the post. You will be expected to be available to attend evening and occasional weekend meetings.

Restrictions: Under the terms of the Local Government and Housing Act 1989 this is a politically restricted post. The person appointed will be required to maintain conduct of the highest standard such that public confidence and integrity is sustained. The person appointed will be required to secure the Council's permission before taking up any additional appointment or position.

The Council operates a no-smoking policy and an equal opportunities employment policy.

Probation: Six months, which may, in certain circumstances, be extended by up to 10 weeks.